



Housekeeping, Cleaner – Job Description

Title

Cleaner

Reports To

Betty Pereira, Housekeeping Manager / Geoff Shiavelis, Assistant Housekeeping Manager

Summary

Housekeeping Cleaners are responsible for keeping buildings in clean and orderly condition, and will perform heavy cleaning duties, such as cleaning floors, cleaning and stocking restrooms, washing walls, glass, and removing rubbish. Duties may include notifying management of the need for repairs.

Core Competencies

- Customer Focus
- Communication
- Energy and Stress
- Team Work
- Problem Solving
- Accountability and Dependability
- Ethics and Integrity

Job Duties

- Sweeps, mops, refinishes resilient floors, vacuums, dumps garbage and recycle bins, performs all cleaning aspects of halls, restrooms, lunchroom as well as washes walls, windows, window coverings.
- Cleans and stocks restroom facilities
- Cleaning the arena bowl (seating area)

Requirements

- Highly motivated and able to work independently.
- Must be able to schedule and prioritize work for self.
- Ability to comprehend and communicate detailed instructions orally and in writing.
- Ability to multi-task and establish priorities.
- Exhibit initiative, responsibility, and flexibility.
- Strong communication and problem solving skills.
- Able to create alternative solutions to problems.
- Excellent time management and project management skills.
- High level of sound and independent judgment and reasoning.
- Ability to interpret and implement company policies and procedures.



- Highly flexible, with solid interpersonal skills that allow one to work effectively in a diverse working environment.
- Able to effectively communicate both verbally and in writing.
- Able to work well under pressure.
- Strong attention to detail.
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times.
- First Aid skills and/or certificates are considered assets.

Work Conditions

- Physical ability to lift up to 30lb.
- Overtime as required.
- Hazards associated with the trade.
- Work both indoors and outdoors.

Applicants can email their resumes to our Housekeeping Manager Betty Pereira at Betty.Pereira@oakviewgroup.com and/or our Assistant Housekeeping Manager Geoff Shiavelis at Geoff.Shiavelis@oakviewgroup.com